

**MINUTES OF THE MEETING OF TROSTON PARISH COUNCIL ON
MONDAY 2nd JULY 2018 COMMENCING AT 7.30 PM**

<p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5(a)</p> <p>5(b)</p> <p>6.0</p> <p>7.0</p>	<p>Members Present: Councillor Graeme Norris chaired the meeting along with Councillors Peter Johns and Brenda Burridge. 4 members of the public were present.</p> <p><u>Chairman’s welcome and apologies for absence</u> Councillor Graeme Norris welcomed everyone to the meeting. Apologies for absence were accepted from Councillor Roger Anderson.</p> <p><u>Declarations of Interest and requests for dispensation</u> There were no declarations of interest and no requests for dispensation.</p> <p><u>Acceptance of Minutes of previous Council meeting on Monday 14th May 2018 to stand as a true record of the meeting</u> The Council resolved to accept the minutes of the Council meeting on Monday 14th May 2018 as an accurate record of the meeting.</p> <p><u>Lottery update and change of signatories.</u> There had been a draw in June and the prize winners were announced. £1,780 is available to be put towards village amenities. The change of signatories will be discussed in September. It is hoped that a new Councillor will offer to take over from Richard Walker.</p> <p><u>Report from County Councillor Rebecca Hopfensperger</u> Councillor Rebecca Hopfensperger had sent her apologies.</p> <p><u>Report from Borough Councillor Simon Brown</u> Councillor Simon Brown reported that West Suffolk is moving to a single Council in May 2019. There will be District Council elections in 2019.</p> <p><u>Parishioner’s comments and question time</u> Glebe Lodge planning application – A decision has not yet been made by St Edmundsbury Borough Council. The Parish Council commented: In principle we look favourably on the development of new homes in the village as per the Borough’s Vision 2031 for infill sites. However, we object to this application DC/18/0861/OUT because:</p> <ol style="list-style-type: none"> 1. The size of the 2 x 4 bedroom houses plus spaces for 8 cars will adversely affect the adjacent properties by reason of noise, overlooking and vehicular activity as per DC3 paragraph 4 section e. 2. The impact of the development will adversely affect not only the structure of the unadopted lane but also create dangerous exit on to the main highway to Ixworth as per DC3 Paragraph 4 section f. We understand there are covenants on the nature and number of vehicles that can use the lane, which is very narrow with a fragile mains drain near the surface crossing the entrance to the lane. <p>Concerns regarding lorries speeding through the village were also raised.</p> <p><u>Projects & Matters arising from the previous meeting:</u> (a) Update on the passing places on Ixworth Road and whether they are of a sufficient size to qualify as ‘verge deterioration’ or are classed as a pot hole? – The Clerk reported that 2 jobs have been ordered for Ixworth Road and the remaining potholes will be monitored at the regular inspections.</p>	LJH
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<p>8.0</p>	<p>(b) Trees and ditch on Capel Close – This matter has been chased by the Clerk but there is no update from Suffolk County Council.</p> <p>(c) The work involved/cost of clearing the memorial garden at the Church was discussed by the PCC but no decision made to progress. Volunteers have started to clear the garden.</p> <p>(d) Road signs to warn motorists of the playground – As Rebecca Hopfensperger was not present this item will be carried forward.</p> <p>(e) Progressing the children’s bike track at the playground – A junior resident had put forward a proposal for a small BMX track at the playing field. Following liaison with St Edmundsbury Borough Council planning department, planning permission will be needed. How to build, the cost, funding and the legal implications will need to be investigated. .</p> <p>(f) WW1 event – It is hoped to run a commemorative weekend in the village. Councillor Graeme Norris has applied for a £500 grant and the Council have precepted £500 for a community event. This will be discussed at September’s meeting.</p> <p><u>Updates on local issues not already covered:</u></p> <p>a) Village Hall – Councillor Brenda BurrIDGE reported that the lawn mower had broken down and issues with the cleaner had been resolved.</p> <p>b) The Bull & the playing field/playground including inspection rota, bin emptying and play area policy – All Councillors had been given a copy of the weekly playground inspection rota and were happy with it. The tyre has been moved. The notice advising who to contact in case of damaged equipment and records of any accidents will be put on the notice board. The playground policy will be discussed in September.</p> <p>c) Village Caretaker – the village planting group have been looking at what needs to be done in the village. A quote has been received to cut the playing field 25 times per annum at a cost of approximately £2.500.00. This was thought to be very expensive and therefore Councillor Graeme Norris is looking at costs for hiring equipment like sit on lawn mowers etc. The Clerk will confirm public liability insurance details for the volunteers. It had been suggested that funds from the lottery are used to plant some new trees on the playing field. Councillor Simon Brown offered to look at the agreement with Simon Burgess regarding landscaping the playing field. Concerns were raised regarding trees with dead branches at the entrance to Paddock Way. Photo’s will be sent to the Clerk.</p> <p>d) Heath Wood including grants to be spent – The Clerk will confirm the payments made against the grants.</p> <p>e) What is happening in Primary Care – Councillor Graeme Norris reported that there are only 2 full time GP’s at Ixworth Surgery. A meeting will be arranged with Councillors from St Edmundsbury Borough Council, Stanton and Ixworth as it is understood that Ixworth are looking at closing their list for new patients.</p> <p>f) Planning - Note of completed applications and response to application for Glebe Lodge – this was discussed under item 6.</p> <p>h) RAF Honington – The community officer is keen to open up the Youth Club to children in the village.</p>	<p>LJH /PJ</p> <p>LJH</p> <p>SB</p> <p>LJH</p> <p>LJH</p>
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9.0 Amend Standing Orders and Financial Regulations to include updated information on procurement.

This item will be carried forward pending information from SALC.

10.0 Finance

(a) Agree payments to be made and future spending

The Council resolved to pay the following accounts. Proposed Councillor Graeme Norris, seconded Councillor Peter Johns, unanimous decision. Although not present at the meeting, Councillor Roger Anderson had checked the payment of accounts and was happy with them.

Payee	Details	TOTAL INVOICE	VAT RECLAIMED
Came and Company	Local Council's Insurance	£51.43	
G Norris	Refund expenses trimmer service	£ 45.00	
Kalkwik	Newsletter printing	£ 58.50	
L J Harley	Clerks salary and expenses	£372.11	
	Total invoices	£527.04	£0.00

(b) Financial Report from the Responsible Financial Officer –

Bank Accounts

Balances 1/6/2018

Current Account	£22,003.17
Savings Accounts	£10,004.82

New Playground equipment has been added to the insurance and the asset register along with the fencing and the hare and squirrel cravings at Heath Wood.

Monthly playground inspection rota is in place with St Edmundsbury Borough Council and weekly inspections from a rota of councillors.

St Edmundsbury Borough Council's playground report did not raise any issues.

All Councillors were provided with copy of new asset register including playground items.

The Playground bin will be emptied by St Edmundsbury Borough Council.

Councillors were reminded of their responsibilities under the Data Protection and Information Security Policy and reminded to update their Register of Members Interest forms.

Details of reserves:

VILLAGE IMPROVEMENTS RESERVE	
Emergency Plan - fencing cones etc	£ 71.50
Village Sign	£ 1,200.00
200 Club	£ 1,300.00
Dog bins	£ 900
Total General (£300 earmarked village planting group)	£ 3,471.50
Contingency (£1720 earmarked Vehicle Activated Sign)	£ 5,025.71
Playground	£ 5,279.90
Grass cutting	£ 4,500.00

Heath Wood (£1,500 earmarked legal fees & £457 walk guide)	£	2,457.36
Rural Investment Grant for Heath Wood	£	-
CAS grant for Heath Wood	£	1,508.66
Ridgeons grant for Heath Wood	£	250.00
Village Hall	£	3,379.39
Elections	£	1,000.00
Heritage Event		£500
GDP R		£500
Transparency Code	£	0
Total	£	£27,872.52

- c) Bank reconciliations were checked and agreed.
- d) Council considered the quarterly receipts and payments against the budget and there were no questions.
- e) Council considered purchasing the jointly owned Vehicle Activated Sign from Gt Livermere Parish Council but decided they are happy to share this Vehicle Activated Sign and will go ahead and purchase a new one with data collection, as previously agreed.
- e) Council considered the Internal Audit Report from which there were no recommendations. There were no questions.
- f) Increase budget for Subscriptions from £410 to £610 – this was agreed.
- g) Resolution to change bank signatories – this will be completed once new Councillors are appointed.
- h) Finance for a water pipe on the playing field – Additional finance for this project will be discussed in September. The developer Simon Burgess has offered to put it in.

11.0

Correspondence

Thanks were received from the PCC for the grant payment.
There was a discussion on the lime trees pushing the church wall out.

12.0

Any Other Business

The clerk will put together a press release for the playground. There was a discussion on new play equipment for toddlers and also an inclusive swing for all abilities and an additional bench. Councillors Brenda Burrige and Peter Johns will investigate this.

13.0

Date of next meeting

The next Parish Council Meeting will be on Monday 3rd September 2018.
There being no further business the meeting finished at 9.40 pm.

.....Sign & Date

.....Print name

CHAIRMAN

Signed as confirmation that they are a true record.

LJH
LJH

BB
PJ

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13th July 2018